**Call of Submission for Staff Works for the 2024 Graduation Journal**

In order to enrich the collection of staff work in this year’s graduation journal and at the same time give graduates the opportunity to recognize the talents of our esteemed teachers, we invite all staff to submit their work. The details are as follows:

**Submission Guidelines:**

1. Targets: All members of the staff of Foon Yew High School
2. Types of Works: Artworks, Calligraphy, Literary Works, Photography
   1. Submitted works must be written in **either Chinese / English / Malay.**
   2. Chinese literary works **should be no longer than 1000 characters**, while English and Malay literary works **should be no longer than 500 words**.
   3. All the works **must be titled** (titles may not be included based on layout considerations).
3. Content：Works must not contain religious, pornographic, violent, or other sensitive contents. While there are no specific thematic restrictions, **preference will be given to** **works relevant to the topic of the final publication**. Please refer to the appendix for details of the theme.
4. Format of Works Submitted:
   1. Artworks and calligraphy should be **scanned and submitted as PDF files.**
   2. Photography submissions should be in JPG/JPEG format with a resolution of 1080p.
   3. Literary works should be submitted in **MICROSOFT WORD document format (.docx)**.
5. Make sure that the work submitted are **clear** and **complete**.
6. Accepted submissions will be published in the “**2024 Graduation Journal Staffs and Students Works” section**.
7. We encourage all teachers to actively participate in the submissions.

**Declaration of Submission:**

1. Submitted works must be **original creations**.
2. Contributors must ensure that **they own the copyright to the work submitted** and that the work does not infringe upon the legal rights of any individual or organization. Any disputes will be the responsibility of the contributor.
3. By submitting their work, contributors grant the Graduation Journal Committee the right to publish, promote, and reproduce the submitted work in any form.
4. Submitted work may include **entries from in-school competitions** such as art and photography contests, but contributors **must specify** the participation of their works in such competitions upon submission.
5. All work submitted **must not have been previously published in any publicly accessible** publications or online medium.

**Registration Method:**

1. Teachers who are interested can click on the link【[Call of Submission for 2024 Graduation Journal Staff Works](https://forms.gle/PTQniyXKMnoZENcLA)】to participate.
2. Join the **Google Classroom** by following the instructions given in【[Call of Submission for 2024 Graduation Journal Staff Works](https://forms.gle/PTQniyXKMnoZENcLA)】.
3. Submit the works through the **Google Classroom**.

**Deadline of Registration：01/04/2024（Monday）**

**Deadline of Works Submission：15/05/2024（Wednesday）**

**This notice is subject to amendments as deemed necessary by the committee.**

For any inquiries, please contact **Ding Xuan Yap, S3C1**, at **011-56516224** or on **FB**: **Ding Xuan Yap**.

Appendix:

**Theme: "Reminiscence"**

Chase — We chase after the traces of youth. Recall — We reminisce about the path of growth. What brings us together? What fills our hearts with joy and laughter? Is it the azure sky, the deep blue bay, the lush green lawn or the dull yellowish hours after school? As we enter adulthood, we all have a dreamlike journey behind us. We struggle together, bravely forge ahead, revel in memories of the time that belongs only to us. Memories, will it be a soft melody or a blurred face in our minds?

**Artistic Style: “Vintage Style”**

Graduation! Have you spent your time with no regrets? Have you left memories for yourself? Express all your feelings about past events through artwork! Feel free to take cues from magazine covers that feature warm yellow, blurry and fuzzy brushstrokes. Styles such as misty, thick brushstrokes, abstract, vibrant colors and bold strokes can also be drawn upon.

Sincerely,

2024 Graduation Journal Organization Committee

24/02/2024